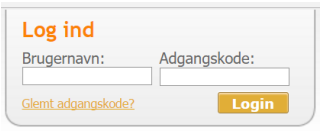
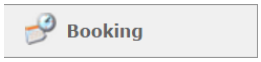
Guide til booking af klublokale i Conventus

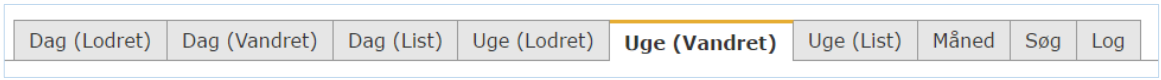
1. **Log ind på www.conventus.dk**



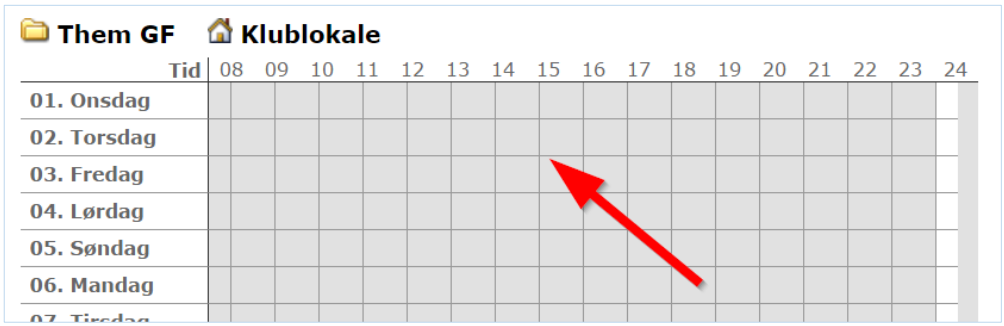
2. **Klik på "Booking"**



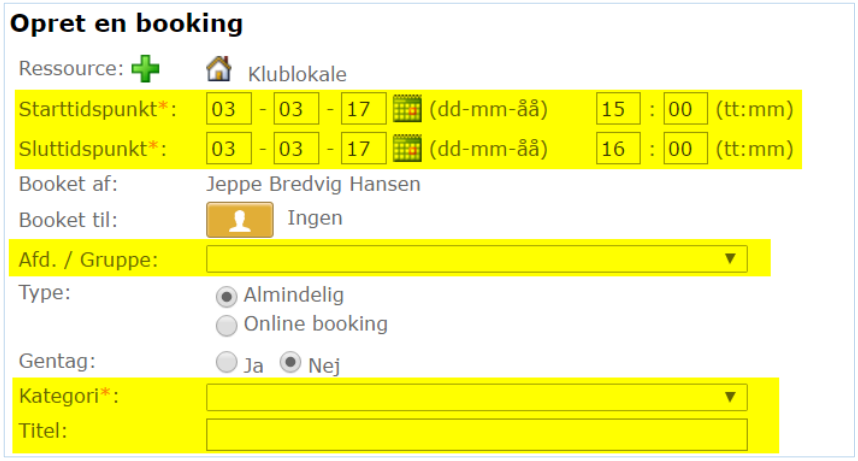
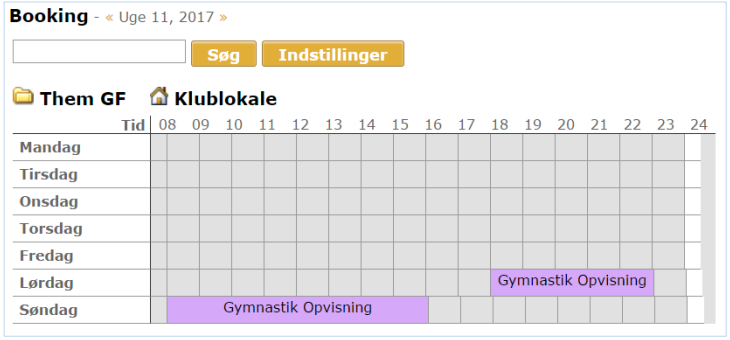
3. **Du kan vælge hvordan du ønsker at se kalenderen øverst**



4. **Klik et tilfældigt sted på kalenderen (eller vælg nøjagtigt det tidspunkt du ønsker at booke)**



5. **Udfyld nødvendig info**



6. **Klik på "Gem" – din booking af klublokalet er nu gennemført**